

## Application Form for Aggregator License

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### PART I – APPLICATION DETAILS

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#### 1. Applicant's Details:

Applicant's full name: .....

ID Card No / Company Registration No: .....

Tax Identification No / Tax Register No: .....

Telephone: ..... Fax: .....

Email: .....

Mailing address or, in the case of a legal person, registered office: .....

#### 2. Details of authorized representative

Please indicate the details of a duly authorized person representing and binding the Applicant whom CERA will contact and to whom it will send correspondence and questions regarding the application:

Full name: .....

Telephone: ..... Fax: .....

Email: .....

Mailing address .....

#### 3. Retention of Company Shares

Where the Applicant is a company, details must be provided below of any retention of shares in that company by other persons which would be required to be notified under the then current Laws and Regulations relevant to the notification of such retention:

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**4. Proposed Amendments to the License Terms**

If you wish to make any amendments to the License terms, please indicate below the amendments you are proposing, explaining the reasons for these proposals:

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 .....

**5. Other licenses held and/or applied for by the Applicant:**

Please indicate any other licenses held and/or applied for by the Applicant in relation to the operation of the electricity market in the European Union:

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 .....

**6. Other activities of the Applicant and/or of affiliated companies:**

Please provide details of any other activities that the Applicant and/or their affiliated companies are carrying out:

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**PART II – REQUIRED DOCUMENTS**

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The application must be accompanied by the following documents (during the examination of the application, additional clarifying documents may be requested):

**1. Applicant’s details**

A. For natural persons

- Copy of Identification Document

B. For legal persons

- Certificate of Incorporation,
- Registered Office Address Certificate,

- Certificate of Directors and Secretary,
- Shareholder Certificate, and
- Copy of the Company's Founding and Statutory Document which includes that the activity for which you are applying is permitted.
- Certificate of Current Economic Unit, and
- Administrative structure / Organization chart.

## 2. Business Plan

- Summary presentation of the applicant's business plan, for at least the next five years, for its activity in the electricity market for the activity for which you are applying, and
- Financial planning

## 3. Technical and Economic and financial capacity of the applicant and financial data of the company

- Evidence for finding resources that will be used by the applicant at the start of his work and during the operation of the business,

The minimum funding requirement is considered to be the amount of twenty thousand euros (€50,000.00).

Documentation of the minimum funding requirement may be considered:

1. Issued and paid-up share capital, or
2. Cash deposits, or
3. Combination of the above options.

- Any other financial information or information in relation to all financial and other interests of the applicant company,
- Reference from a banking institution with which the applicant cooperates, and
- Audited financial balance sheets of the three most recent financial years. In case the company does not have any economic activity, a relevant certificate from an auditor is required.

## 4. Application Fee

- Proof of application fee payment

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## PART III – APPLICATION PROCEDURE

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The application is considered to have been submitted and is registered in the CERA application register only when it is accompanied by the necessary documents and information as shown in Part II above.

CERA is entitled to request any additional information and/or clarification on any information and documents provided with this application.

### Solemn Declaration

I declare responsibly that all of the above is true. In case of false or misleading statement, I am aware that I will have committed a criminal offense and, if convicted, I will be subject to imprisonment not exceeding three (3) years or to a fine not exceeding ninety thousand euros (€ 90,000) and/or both. I am also aware that in case I am granted an Exemption based on false information or in case I violate any term of the Exemption and/or Regulatory Decision or Decision of CERA and/or provision of Law 130(I)/2021 and the Regulations issued thereunder, I may be subject to an administrative fine or suspension or revocation of the License.

I authorize CERA to verify, in cooperation with other competent Departments, as much of the information contained in this form as it deems necessary.

The information contained in this form may be used to create the Register of Licenses.

Signature/Seal, Applicant: ..... Date: .....

Name: .....

Title of the signatory: .....

### Notice on personal data protection

For the evaluation of the application, CERA will process personal data that may be included in the application and the attached documents. Subject to the provisions of Law 130(I)/2021, after a License is granted, a Register of Licenses will be kept, which will be publicly available for inspection and which will contain the personal data that may be included in it.

Personal data subjects have, under the General Data Protection Regulation (GDPR) (EU) 2016/679, the right to information, access, rectification, deletion, restriction of processing, data portability, objection, opposition to automated decision making and complaint, either by contacting the Data Protection Officer of CERA at [dataprotection@cera.org.cy](mailto:dataprotection@cera.org.cy), or by filing a complaint to the Data Protection Commissioner if their requests are not satisfied by CERA.

## Application authorization form

I hereby authorize ....., with ID Card  
No ....., to submit this application for a License on my behalf.

Signature/Seal, Applicant: ..... Date: .....

Name: .....

Title of the signatory: .....